

**PUBLIC NOTICE:
BOARD MEETING, TERRACE HILL PARTNERSHIP**

TO: ANY INTERESTED INDIVIDUALS

FR: JEFFREY BOEYINK, PRESIDENT, TERRACE HILL PARTNERSHIP

RE: NOTICE OF BOARD MEETING

The Board of Directors of the Terrace Hill Partnership will hold a meeting of the Board on Monday, December 11, 2017 at 3:00 pm in the Dining Room at the Terrace Hill Historical site.

AGENDA:

1. Call to Order and Roll Call
2. Approval of Minutes (9/18/17)
3. Finance Report – Denise Pierson
 - a. FY2018 Quarterly Financial Reports
 - b. Approve Internal Controls Guidelines
 - c. Audit
4. Events and Tours Report – Diane Becker
 - a. Two Rivers Barbecue
 - b. Summary September, October & November 2017
7. THEMA Administrative Rules Update – Jeff Boeyink
8. Exterior Painting Report - 2nd floor, 3rd floor and tower – Diane Becker
9. 2018 Projects
 - a. Exterior Painting – 1st Floor and Carriage House
 - b. Back Staircase – carpet & paint
 - c. Trees – Perficut
10. Adjournment
11. Next Meeting Date – To Be Determined

CALL-IN INFORMATION: 1.712.432.3900 Conference ID Number: 388810 #
This is a new call-in number. If applicable, long distance charges may apply.